

**MINUTES**  
**LCWSD BOARD OF DIRECTORS MEETING**  
**OCTOBER 17, 2017**

**PRESENT:** Directors Marc Liechti, Jack Thomson, Roxanne Wadman, Jim Heim, and Howard Cicon, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

**ABSENT:** None

Director Liechti called the meeting to order at 2:00 p.m.

**AGENDA:** Agenda was amended to remove “visitor” and “signatory authority”. A motion was made by Director Thomson to accept the agenda as amended. Director Wadman seconded and motion carried.

**APPROVAL OF MINUTES:** The Minutes of the September 19, 2017 Board meeting were reviewed. A motion was made by Director Heim to accept these Minutes. Director Cicon seconded and motion carried.

**VISITORS:** None

**FINANCIAL REPORT**

BALANCE SHEET	
General Checking Account Balance	\$121,396.22
Water Savings Account	\$328,129.55
Sewer Savings Account	\$365,850.13
Total Current Assets	\$2,285,692.30
Total Assets	\$11,283,146.46
Checks Payable	\$35,324.79
Total Current Liabilities	\$531,159.19
Total Liabilities & Equity	\$11,283,146.46

INCOME STATEMENT SUMMARIZED		
WATER	Current YTD	Percent of Budget
Total Revenue	\$96,677.80	37%
Total Expenses	\$107,299.52	26%
Net Income	\$155,855.92	
SEWER		
Total Revenue	\$129,404.72	26%
Total Expenses	\$157,389.02	25%
Net Income	\$417.30	

INCOME STATEMENT COMPARISON TO PRIOR YEAR		
	Year to Date	Prior Year to Date
Total Revenue	\$266,082.52	\$211,813.94
Total Expenses	\$264,688.54	\$243,536.95
Total Other Revenue	\$194,879.24	\$143,867.78
Net Income	\$156,273.22	\$112,144.77

CASH REPORT	
Water Fund Checking	\$5,548.25
Sewer Fund Checking	\$74,298.60
Water Savings	\$328,129.55
Sewer Savings	\$365,850.13
Sewer CD	\$34,672.67
Sewer CD	\$211,720.75
Sewer CD	\$217,314.34
Sewer CD	\$185,803.44
Petty Cash	\$200.00

A motion was made by Director Wadman to approve the financial report. Director Heim seconded and motion carried.

**BILL APPROVAL:** Accounts payable for September were reviewed. Expenses of note included:

- ELOI Marketing – LCWSD Shirts for Staff and Board
- Marquardt Surveying – Troutbeck Water
- Ferguson Water Works – L/S 6&7
- Big Sky Rents – Compressor rental for sandblasting fire hydrants
- Tanner Smith – L/S 6&7
- Core Water Consulting – Water rights
- SEM Electrical – L/S 6&7

The Capital One credit card statement for September was also reviewed.

A motion was made by Director Cicon to approve the bills. Director Thomson seconded and motion carried.

**DELINQUENT REPORT:** Progress continues in collecting payment from delinquent accounts.

### **OLD BUSINESS:**

South Eighty Water System – DEQ had a couple of questions on our application. We will respond and then the project is ready to move forward.

LS 6 & 7 – The force main sewer installation and water main replacement is going smooth. Estimated completion is approximately three (3) weeks. When complete we will dig on the other side of the street to install new water line.

Spurwing Creekside – Water and sewer lines have been installed and pressure tested. Paving of the road is scheduled for Wednesday, October 18.

Lakeside – Troutbeck Water Connection – Justin with APEC Engineering is communicating with the DEQ to determine the design criteria for moving forward.

Cherry View Water Rights – Met with the DNRC to discuss deficiencies identified in DNRC's response letter. The DNRC has decided that the two water rights have a combined volume of 41.1 AF, substantially less than the 145 AF requested for the combined appropriation.

LCWSD's water rights consultant, Core Water, identified four (4) options on how to proceed. A motion was made by Director Cicon to write a letter to DNRC to protest their decision and reserve the right to challenge DNRC's findings. In the meantime, LCWSD will proceed with the Modify Change Application option. Director Heim seconded and the motion carried.

### **Project Update**

None

### **Outside District**

New Hookups:

- 1472 Mackinaw Loop (sewer)
- 1062 Mackinaw Loop (sewer)
- 1506 Mackinaw Loop (sewer)

### **NEW BUSINESS:**

Heath Insurance – The Board reviewed three (3) options for health insurance coverage for 2018. A motion was made by Director Wadman to go with Option 3 (Pacific Source 6550 Deductible). Director Cicon seconded and motion carried.

380 School Addition Road – A property owner on School Addition Road has requested permission to hookup to our sewer. The property owner can tap into the LCWSD sewer but must install a tapping vault large enough to accommodate an additional two to three hookups.

DEQ O&M Sewer Inspection – DEQ met with the General Manager to perform an operation and maintenance inspection of the sewer system. They were given a tour of the new lift station pumps, elimination of some of the lift stations, and the treatment site. We are awaiting their report.

### **MISCELLANEOUS**

Christmas Party – scheduled for December 9, 2018 at the Farm House. Randy and Sandy O'Connell will be invited as our guests.

Shelter Bay Visit – Director Cicon and Rodney Olson visited the Shelter Bay lagoon system in Rollins. This is a very efficient, home-owner owned system.

The meeting adjourned at 4:12 p.m.

Respectfully submitted,

Beth Dotson, Secretary

**(NEXT MEETING DATE IS TUESDAY, NOVEMBER 21, 2017)**